

Instruction for Workshop Oral Presentations

Presentation Time is different from each Workshop

- The allocated time for Workshop presentation is administrated by each chairpersons, and will be able to find on the conference web site (<http://www.jsi-men-eki.org/jsi44/index.html>).
- ALL speakers should check the allocated presentation time on the web site, and must keep it.
- ALL speakers must prepare the computer-based presentation, must NOT film slides.
- ALL speakers are requested pre-loading and operation check of your presentation. NOTE: As a general rule, ALL speakers are not able to use own PC.
- Pre-loading and operation checking of your presentation file into Speaker Center until 60 minutes before your presentation schedule.
 - Speaker Center: In front of foyer for Room A
 - Speaker Center opening time:
 - November 18: 7:30–15:30
 - November 19: 7:30–16:15
 - November 20: 7:30–14:40
- File data carrier:
 - CD-R (formatted with hybrid ISO9660, must NOT packet written disk)
 - USB flash media drive
- We are sure to delete the loaded file data after JSI 2015 is over.
- You are not able to modify your data in Speaker Center
 - Available Applications as follows: For Windows PC: PowerPoint 2003, 2007, 2010, and 2013
 - For Macintosh: PowerPoint 2011
- OS-standard fonts should be used in presentation.
- Sounds and Movies should be playable with
 - Windows media player (ver10 or later) on Windows PC (recommendation format: WMV or MPEG4 WITHOUT special codec)
 - QuickTime without plug-in on Macintosh (recommendation format: mov or MPEG4 WITHOUT special codec)
- The monitor size is XGA (1024×768). Please be sure all the data appears on the screen without defect under this environment.
- Data files must be named including Presentation Number and Presenter's Name before pre-loading in Speaker Center.
- Operate your presentation by yourselves with TFT monitor, keyboard, and mouse. In addition, you cannot use "presenter view".
- Operation staff is in each conference room. Ask them freely about your operation.
- Tablet devises like iPhone/iPad/Android are not available.