

Instruction for Workshop Oral Presentations

Presentation Time is different from each Workshop

- The allocated time for Workshop presentation is administrated by each chairpersons, and will be able to find on the conference web site (<http://www.jsi-men-eki.org/jsi44/index.html>).
- ALL speakers should check the allocated presentation time on the web site, and must keep it.
- ALL speakers must prepare the computer-based presentation, must NOT film slides.
- ALL speakers are requested pre-loading and operation check of your presentation. NOTE: As a general rule, ALL speakers are not able to use own PC.
- Pre-loading and operation checking of your presentation file into Speaker Center until 60 minutes before your presentation schedule.

Speaker Center-1: Exhibition Hall at OCC

Opening time: December 5-7 7:30~16:30

Please note that pre-loading and operation checking of Workshop is not available in Speaker Center-2.

- File data carrier:

➤CD-R (formatted with hybrid ISO9660, must NOT packet written disk)

➤USB flash media drive

- We are sure to delete the loaded file data after JSI 2015 is over.
- You are not able to modify your data in Speaker Center

Available Applications as follows:

➤For Windows PC: PowerPoint 2007, 2010, 2013, 2016

➤For Macintosh: PowerPoint 2011, 2016

- OS-standard fonts should be used in presentation.

- Sounds and Movies should be playable with

➤Windows media player (ver10 or later) on Windows PC (recommendation format: WMV or MPEG4 WITHOUT special codec)

➤QuikTime without plug-in on Macintosh (recommendation format: mov or MPEG4 WITHOUT special codec)

- The monitor size is XGA (1024×768). Please be sure all the data appears on the screen without defect under this environment.
- Data files must be named including Presentation Number and Presenter's Name before pre-loading in Speaker Center.
- Operate your presentation by yourselves with TFT monitor, keyboard, and mouse. In addition, you cannot use "presenter view".
- Operation staff is in each conference room. Ask them freely about your operation.
- Tablet devises like iPhone/iPad/Android are not available.